

**MINUTES OF MEETING FOR
BODY CORPORATE 349938 – 30 HEATHER STREET, PARNELL, AUCKLAND
27 July 2021 by Zoom**

PRESENT: Jacqui Sims, Sandy Taylor, Heather Ellis and Craig Bong (Building Manager)

Meeting started at 5.35pm.

MATTERS ARISING:

Maintenance Painting Agreement with Walker Property Management

Background:

The painting of the exterior of the building has been finished, but was completed before the agreement was signed between the parties. The agreement is for a 7 year painting and maintenance programme with payment split over the 7 years.

The committee agreed that the Agreement needed to be signed as soon as possible. Sandy Taylor and Jacqui Sims will sign on behalf of the committee.

It was decided that the committee and building manager should be on site when Walker Property Management come to discuss the maintenance required on the paint work each year.

Leak on Roof

Jacqui Sims told the committee of a leak occurring on the roof around the mushroom of apartment 21's range-hood. The committee will be sent the information of the proposed work to be carried out for their information.

Proposed Project for Accessory Unit 23 24

This project is still to get underway, it is believed the Reyes are still in the process of getting quotes for some of the work.

Future Maintenance:

It has come to Craig's attention that the intercom at the building entrance is starting to fail, he was quoted \$3,500 to replace the system. We will need to look at adding this to the LTMP.

He also mentioned that he has heard that the government may be looking at replacing copper wiring so we will need to look at other options.

Meeting ended at 6.06pm

